



Career Opportunity

Position: Augmentative Communication Services Technologist
File Number: ACS- 01-19
Primary Place of Work: Peterborough
Status: Permanent
Hours: 35 hours/week (1.0 FTE)
Date Posted: March 13, 2019
Closing Date: March 29, 2019

Position Summary:

- Supports all ACS staff and clients in the area of computer applications and technology
- Maintains, repairs and customizes technical equipment according to the needs of clients and the team
- Maintains knowledge of current practices in augmentative and alternative communication technology

Main Responsibilities:

- Orders and receives equipment for purchase, assessment and clinic loan
- Maintains sophisticated equipment knowledge for operation, set-up, and troubleshooting
- Central Equipment Pool liaison (including 4-D) and related paperwork
- Manages and maintains ACS database
- Monitors and maintains ACS department equipment loaned to clients and used by staff
- Learns, compares and understands communication devices, software and applications including differences in upgrades, models and determines how these may impact clients; shares this information with colleagues and families as appropriate
- Complies with Centre's policies and procedures as amended from time to time
- Participates in department and Centre meetings and committees as required
- Provides back-up to Centre IT Staff as required
- Maintains strict confidentiality regarding all information pertinent to the children and families served by the Centre
- Assumes other duties as assigned

Qualifications:

- Diploma in computer engineering or related diploma in information technology
- Moderate computer programming knowledge
- (CompTIA) A+ certification preferred
- Understanding of basic programming languages
- Proficiency in all versions of Microsoft Windows/iOS
- Strong communication, organizational and problem solving skills
- Commitment to working children, young adults and their families is required
- Demonstrated ability to work collaboratively with FCCC staff and with other professionals in the community
- Valid Driver's license, access to a reliable vehicle and ability to travel to our other sites in Ontario

Experience:

- Minimum two (2) years' experience providing technical support is required
- Previous experience working in a medical/health field would be an asset

Interested applicants should e-mail their resume and cover letter quoting the file number in the subject line to hr@fivecounties.on.ca by the closing date.