



Amazing Volunteers Doing Amazing Things

Trustee, Foundation Board of Trustees

Purpose:

- Oversee the activities of the Foundation

Job:

- Policy Administration

Responsibilities:

- Planning
- Finance
- Donor Recognition
- Trustee Recruitment
- Personal Financial Support

Skills/Attitudes:

- A passion to help children

Knowledge:

- Excellent verbal communication skills
- Strong interpersonal skills
- Willingness to learn
- Knowledge of strategic planning
- Ability to make qualitative decision

Relationships/Liaison:

- Trustee to staff (foundation and centre)
- Trustee to Directors of Centre Board

Trustee to donors

Time Commitment:

- Board Meetings: Minimum 9 per year, usually an hour and a half in length
- Donor Recognition: Will vary depending on needs. Plan an hour per month.
- Committee Work: Will vary depending on the time the Trustee would like to contribute.

Benefits/Opportunities:

- Satisfaction of helping children
 - Enhancing one's communication skills
 - Positively influencing the direction of an organization
 - Interacting with the community at large
 - Enhanced appreciation of what one has
 - Heightened awareness of the needs of people
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